

October 12, 2010

Important Change to Project Cost Redistribution File Submittal Requirements.

This notice is only applicable for professional services consultant contracts that have been flagged as Y (Yes) for Cost Redistribution in the Consultant Invoice Transmittal System (CITS).

An application enhancement has been developed that eliminates the necessity of Consultant firms having to submit Project Cost Redistribution (PCR) files for task work orders that were encumbered to the specific project and don't really need to be redistributed. (Specifically, projects that would be redistributed from and back to the same financial project number.) This enhancement to the Project Cost Redistribution Application has been implemented by FDOT. Effective immediately, Consultants will no longer be required to submit PCR files for invoices exclusively associated with task work orders that were encumbered to the specific project. These task work order invoices will not show up as missing a PCR file in CITS, and will not show up on PCR error reports. Only invoices that contain a general project number ("99" county) will require redistribution. Invoices with a mixture of both project specific and general numbers will require a PCR file.