

Revised 8-15-11

(Department guidance for counting DBE credit)

### **NAICS Code/FDOT Professional Services Standard Work Type Cross-walk**

There is no such thing as a “generic” certification of a firm as a Disadvantaged Business Enterprise (DBE). At the time of application for DBE certification, the applicant firm is asked to identify its primary business and professional activities. In certifying a firm, the Equal Opportunity Office (EOO) grants DBE certification only for the specific types of activities or services in which the socially and economically disadvantaged owners have the ability to control the firm [ref: Code of Federal Regulations, Title 49, Section 26.71(n)]. EOO then applies current Small Business Administration (SBA) business size standard(s) which are appropriate to the activities or services (ref: 13 CFR, Part 121). SBA's size standards define whether a business entity is small and thus eligible for government programs and preferences reserved for small business concerns. Size standards have been established for types of economic activity, or industry, using the North American Industry Classification System (NAICS). The types of services a firm can perform and receive DBE credit for are described in terms of a five or six digit NAICS code. A correct NAICS code is one that describes, as specifically as possible, the principal goods or services which the DBE firm would provide on FDOT contracts. The Bureau of Census web site (<http://www.census.gov/eos/www/naics/>) provides additional information about the details of NAICS codes. The DBE firm has the primary responsibility to provide the detailed company information that EOO needs to make an appropriate NAICS code designation. DBE firms should carefully check their DBE directory profile information to ensure that the NAICS codes cited in their certification are kept up-to-date and accurately reflect work which the Equal Opportunity Office has determined the firm’s owners can control. Here is the link to the Equal Opportunity Office DBE Directory:

<https://www3.dot.state.fl.us/EqualOpportunityOffice/biznet/mainmenu.asp>

The crosswalk table is GUIDANCE to be used by the District Offices when determining what services can be counted for DBE credit on a professional services consultant contract. This guidance is not applicable to construction services. We have attempted to relate NAICS Codes to FDOT professional services standard types of work, where appropriate.

The DBE NAICS Codes listed in the crosswalk table are generally **related** to the cross referenced professional services Standard Type of Work (where listed). “Related to” means that the DBE services may be performed on a FDOT contract advertised under the listed professional services work type. If the project is advertised using one of the professional services Standard Work Types listed in the right hand column, DBE credit will be granted to a firm who is certified as a DBE under the corresponding cross-referenced NAICS Code in the center column. Please Note: **DBE Certification in an NAICS Code does not equate to qualification in the related professional services Standard Work Type.**

Questions? Please contact the Equal Opportunity Office.

## NAICS/Professional Services Work Type Crosswalk Table

<u>NAIC Code Description</u>	<u>NAICS Code</u>	<u>Related FDOT Professional Services Standard Work Type</u>
All Other Professional, Scientific, and Technical Services	541990	Support Services related to CEI (e.g., providing CEI Inspectors/Inspectors Aides)
Architectural Services	541310	14.0 Architect
Landscape Architectural Services	541320	15.0 Landscape Architect
Surveying and Mapping (except Geophysical) Services	541370	Group 8 Surveying & Mapping Work Types
Engineering Services	541330	2.0 PD&E; Group 3 Highway Design- Roadway; Group 4 Highway Design- Bridges; Group 5 Bridge Inspection; Group 6 Traffic Engineering & Operations Studies; Group 7 Traffic Operations Design; Group 9 Soil Exploration, Materials Testing; & Foundations; Group 10 CEI; Group 11 Engineering Contract Administration & Management; Group 13 Planning
Testing Laboratories	541380	9 0 Soil Exploration, Materials Testing; & Foundations; Group 10 CEI;
Drafting Services	541340	Drafting Services related to the following work types: 2.0 PD&E; Group 3 Highway Design- Roadway; Group 4 Highway Design- Bridges; Group 5 Bridge Inspection; Group 6 Traffic Engineering & Operations Studies; Group 7 Traffic Operations Design; Group 9 Soil Exploration, Materials Testing; & Foundations; Group 10 CEI; Group 11 Engineering Contract Administration & Management; Group 13 Planning 14.0 Architect; 15.0 Landscape Architect
All Other Support Services	561990	Diving Services related to Group 5 Bridge Inspection & Group 10 CEI
Other Scientific and Technical Consulting Services	541690	
Environmental Consulting Services	541620	2.0 PD&E Studies
Remediation Services	562910	
Hazardous Waste Collection	562112	
Office of Certified Public Accountants	541211	
Computer Systems Design and Related Services	54151	
Custom Computer Programming Services	541511	
Computer Systems Design Services	541512	
Computer Facilities Management Services	541513	
Other Computer Related Services	541519	
Educational Support Services	611710	
Administrative Management and General Management Consulting Services	541611	
Offices of Lawyers	541110	
Human Resources Consulting Services	541612	

<u>NAIC Code Description</u>	<u>NAICS Code</u>	<u>Related FDOT Professional Services Standard Work Type</u>
Public Relations Agencies	541820	Public Involvement Services related to 2.0 PD&E Studies; Public Involvement Services related to 3.0 Highway Design; Public Involvement Services related to Group 13 Planning; Public Involvement Services related to Group 10 CEI; and Public Involvement Services related to Group 11 Engineering Contract Administration & Management
Temporary Help Services	561320	
Professional and Management Development Training	611430	
Title Abstract and Settlement Offices	541191	Group 21 Acquisition, Negotiation, Closing, and Order of Taking
Offices of Real Estate Appraisers	531320	Group 20 Appraisal Services
Offices of Real Estate Agents and Brokers	531210	Group 20 Appraisal Services ; Group 21 Acquisition, Negotiation, Closing, and Order of Taking; Group 22 Acquisition Business Damage Estimating & Estimate Review; Group 25 Right of Way Clearing & Leasing
Commercial Photography.	541922	Aerial Photography associated with Surveying & Mapping
Other Activities Related to Real Estate	531390	Group 22 Acquisition Business Damage Estimating & Estimate Review; Group 24 Acquisition Relocation Assistance
Residential Property Managers	531311	
Nonresidential Property Managers	531312	
Travel Agencies	561510	
Other Business Service Centers (including Copy Shops)	561439	
Security Guards and Patrol Services	561612	
Research and Development in the Social Sciences and Humanities	541720	
Electrical Contractors and Other Wiring Installation Contractors	238210	
Landscaping Services	561730	
Janitorial Services	561720	
Other Services to Buildings and Dwellings	561790	
Other Management Consulting Services	541618	