

MEETING EVALUATION FORM

**2010 SIS Strategic Plan Update Leadership Committee
Organizational Meeting**

Orlando, Florida
January 26-27, 2009

Proposed Meeting Objectives

☺		☹		⊗
<u>Agree</u>				<u>Disagree</u>
	<i>CIRCLE ONE</i>			
5	4	3	2	1 = avg.

WERE THE MEETING OBJECTIVES MET?

• Review and discuss organizational issues for the Leadership Committee, including process goal statement, assumptions and principles, roles and responsibilities, schedule and committee guidelines;	15	4	1	1	0 = 4.57
• Receive informational briefings on the context for developing the 2010 SIS Strategic Plan update;	11	6	3	1	0 = 4.29
• Review and discuss key issues to be examined during the 2010 SIS Strategic Plan update; and,	10	8	1	1	0 = 4.35
• Agree on next steps and assignments for the next SIS Leadership Committee meeting	7	8	2	0	0 = 4.29

MEETING ORGANIZATION

	<u>Agree</u>		<u>Disagree</u>		
• Background and agenda packet were helpful	14	5	2	0	0 = 4.57
• Presentations were effective and informative	12	6	2	0	0 = 4.50
• Plenary discussion format was effective	10	7	4	0	0 = 4.29
• Facilitator guided participant efforts effectively	16	5	0	0	0 = 4.76
• Participation was balanced	13	3	4	0	0 = 4.45

What Did You Like Best About the Meeting?

- People and process
- Open discussion
- Information
- Hearing from all modes.
- Great and very balanced membership
- Great discussion and document on Sunshine laws!
- Briefing and background were great
- People attending
- Interaction/consensus building opportunity

- The brownies!

What Could be Improved?

- Detailed presentation were not backed-up with data availability
- Too much time in “organization” of the committee
- There needed to be a 30 minute “SIS 101”- too many people didn’t have basic knowledge/understanding.
- Names on both sides of cards.
- Still am not clear about the relevance/importance of the SIS - and its integration with other state or regional and local planning process.
- More information ahead of time
- Asking each individual to offer their number one transportation issue would help.
- There could have been a better background document and an earlier presentation on what the SIS is and how it now works.
- Specific layout of the key steps to completion of the SIS would be valuable.
- Meeting dates should be established in advance and stick to dates chosen.
- Get the agencies here to stay for the full meeting.

Other Comments (use the back if necessary):

- *(None offered)*