

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**SAMPLE APPLICATION FOR TRANSPORTATION  
ENHANCEMENT PROJECTS**

**Project Title:** \_\_\_\_\_

**Project Sponsor** (municipal, county, state, or federal agency, or tribal council):

\_\_\_\_\_

Contact \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

Priority (relative to other applications submitted by the Project Sponsor). \_\_\_\_\_

Name of Applicant (If other than Project Sponsor): \_\_\_\_\_

**1. Qualifying Enhancement Activities:**

Check the enhancement activity that the proposed project will address. **(NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria listed for that activity in Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects).**

- \_\_\_\_\_ Provision of facilities for pedestrians and bicycles
- \_\_\_\_\_ The provision of safety and educational activities for pedestrian and bicyclists
- \_\_\_\_\_ Acquisition of scenic easements and scenic or historic sites
- \_\_\_\_\_ Scenic or historic highway programs, (including the provision of tourist and welcome center facilities)
- \_\_\_\_\_ Landscaping and other scenic beautification
- \_\_\_\_\_ Historic preservation
- \_\_\_\_\_ Rehabilitation of historic transportation buildings, structures or facilities (including historic railroad facilities and canals)
- \_\_\_\_\_ Preservation of abandoned railway corridors (including the conversion and use thereof for pedestrian or bicycle trails)
- \_\_\_\_\_ Control and removal of outdoor advertising
- \_\_\_\_\_ Archaeological planning and research
- \_\_\_\_\_ Environmental mitigation to address water pollution due to highway runoff or reduce vehicle-caused wildlife mortality while maintaining habitat connectivity
- \_\_\_\_\_ Establishment of transportation museums

**2. Project Description:**

Use additional sheets as necessary to respond to the following:

- (a) What type of work is being proposed? (Check all that apply)

\_\_\_\_\_ Planning Activities  
 \_\_\_\_\_ Project Development and Environmental Studies  
 \_\_\_\_\_ Engineering and Final Plans Preparation Work  
 \_\_\_\_\_ Right of Way Acquisition  
 \_\_\_\_\_ Construction  
 \_\_\_\_\_ Construction Engineering and Inspection Activities

- (b) Describe how the proposed project is related to the intermodal transportation system by either function, proximity or impact. (One or more may apply).
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.
- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).
- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.
- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

**3. Project Implementation Information:**

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's **Local Agency Program Manual** (topic no. 525-010-300).
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

**4. Project Cost:**

What is the total estimated cost of the work requested to be funded as an enhancement project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ _____
Right of Way Acquisition.	\$ _____
Construction.	\$ _____
Construction Engineering and Inspection Activities.	\$ _____
Other. (Describe)	\$ _____
<b>TOTAL:</b>	\$ _____

How will the project be funded?

FDOT Enhancement Funds \$\_\_\_\_\_ + Local \$\_\_\_\_\_ = Total \$\_\_\_\_\_

FDOT Enhancement Funds \_\_\_\_\_% + Local \_\_\_% = 100%

**CERTIFICATION OF PROJECT SPONSOR**

I hereby certify that the proposed project herein described is supported by \_\_\_\_\_,  
(municipal, county, state or federal agency, or tribal council)  
and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

This project will be administered using the department's Local Agency Program (check one) yes\_\_\_\_\_ no\_\_\_\_\_

FOR FDOT USE ONLY	
	YES      NO
Application Complete	_____
Project Eligible	_____
Implementation Feasible	_____
Include in Work Program	_____

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please type or print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date