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# Stephen W. Potter, P.E.

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## Experience Summary

Mr. Potter is a Registered Professional Engineer with expertise in construction contract administration, contract management, construction engineering and inspection, construction quality control and quality control for highway and bridge projects. Other areas of experience include residential subdivision design and construction, commercial site design, and regulatory permitting. Mr. Potter served as member and Chairman on various Dispute Review Boards and Regional Dispute Review Boards

## Professional Registration

Professional Engineer, Florida # 22370, 1980

## Education

### University of Florida

- Bachelor of Science, Civil Engineering, 1975
- Dispute Review Board Administration and Practice Workshop, 11/15/99
- DRBF, How to Prepare & Present to a DRB, 8/22/2017

## Professional experience

**January 5, 2015 – January 29, 2021 Jacobs Engineering Group, Inc.**

### Area CEI Manager/Senior Project Engineer

Managed Jacobs CEI program in Northwest Florida. Managed approximately 25 employees across North Florida. Pursued, won and oversaw multiple FDOT CEI contracts for resurfacing, structures, capacity projects and Maintenance Engineering and Inspection services with all types of contract delivery methods including design-build.

**February 17, 2012 – January 5, 2015 Florida Department of Transportation**

### District Construction Engineer

Manage the administration of work performed on highway and bridge construction projects in accordance with the construction contract policies, procedures and rules of the Department. Lead, direct supervise and manage the overall activities of the District Construction Office and the Districts Operations Centers, Ensure detailed review, analysis and resolution of contractor issues, claims, and time extensions. Manage the procurement of Consultant Construction Engineering and Inspection and Design Build Construction contracts.

**September 1, 2005 – May 27, 2011 The St. Joe Company**

**Director - Site Development**

Responsible for functions of the Development Department, including management of personnel, consultants and contractors plus coordination with agencies and other departments as necessary to ensure efficient use of land, materials, and delivery of a quality development on schedule and within budget. Responsible for the infrastructure strategy for company developments. Directed engineering, permitting, and coordination of utilities for projects. Responsible for selection of consultants and contractors for projects.

**July 1995 – September 1, 2005 Florida Department of Transportation**

**Resident Construction Engineer**

Served as Resident Construction Engineer at the Panama City Construction Office. Responsible for the management and administration of all the construction contracts for a six county area. Managed Consultant Engineering and Inspection contracts. A sample of the duties include the leadership and management of in-house and consultant engineering and inspection operations, coordination with local government officials, business owners, and property owners, claim analysis and negotiations, development of CEI Scope of Services

Managed major construction projects including the Thomas Drive/US 98 Interchange Project. SR 79 and SR 77 Multilane Projects and multiple resurfacing project. Served as the Department's representative on several Design/Build projects including the Hathaway Bridge Design/Build Replacement Project.

**February 1985 – July 1995 Florida Department of Transportation**

**Resident Maintenance Engineer**

Served as Resident Maintenance Engineer at the Panama City Maintenance Office. Responsible for the management and administration of the Department's highway maintenance program in a three county area. Duties included management of both in house maintenance personnel and maintenance contracts. Responsible for plans review and permitting of commercial and residential driveway and utility connections. Coordination with local governmental officials, property owners, and business owners.

**July 1980 – February 1985 Bay County Board of Commissioners**

**County Engineer/Public Works Director**

Responsible for the planning and managing the activities and operations of the Engineering, Road, Traffic Control, Environmental, Solid Waste and Building Maintenance Departments. Supervised the design, permitting and construction of paving and resurfacing projects, stormwater management projects, traffic signal installations. Oversaw the operation of the solid waste facilities and building maintenance and construction projects. Responsible for plan reviews for subdivisions and developments.

**July 1975 - July 1980      Florida Department of Transportation**

**Engineer I – Professional Engineer I**

Worked on a variety of projects including environmental air quality monitoring and airport noise impact studies. Supervision, development and analysis of the long range urban area transportation plans for Tampa and Jacksonville Urban Area Transportation Studies. Including coordination with both Federal and local Governments.